



Final Exam Policy

(Virtual)

*Participants will take the final exam electronically using the requirements below. Participants shall not behave in any manner that could be deemed as cheating or attempting to cheat. If a participant violates any of the requirements, the participant will receive a score of 0 on the exam and an exam retake will not be allowed. **Students must use the Google Chrome browser to take exams.***

Name and Photo ID Match: The participant should present a government-issued photo identification document (ID) prior to testing. The name and photo ID must match.

Examples of Approved Government-Issued Photo ID's:

- Passport
- Driver's License
- Permanent Resident Card
- Firearms License

Testing Environment: The participant should test in a well-lit, quiet environment.

Remain in Camera View: The participant must remain in view of the camera for the duration of the activity.

Active Participation: The participant must remain engaged with the session for the duration of the activity. Participants are not allowed to leave the room during the activity.

No Other Participants: The participant may not receive help from or communicate with other people for the duration of the activity. No other person is allowed in the testing environment.

Screen Monitoring: The participant may not leave the full-screen window for the duration of the activity, use other browser tabs or programs.

No Electronic Devices: The participant may not use an additional electronic device such as a phone or tablet for the duration of the activity.

No Headphones: The participant may not use headphones for the duration of the activity.

No External Resources: The participant may not use any external resources i.e. other browser tabs, programs, books, notes.

Questions: For questions, please contact your instructor or the COSS Team at 877-610-COSS.